

**Southern Baptist Disaster Relief  
Property Owner Request for Volunteer Assistance**

<b>Job No.</b> _____
<b>Chainsaw / Mudout</b>
<b>PRIORITY: 1 2 3</b>
<b>Team A B C D (A most capable)</b>

Date \_\_\_\_\_  
Property Owner's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
How many people reside at this home? \_\_\_\_\_ Ages of oldest and youngest resident \_\_\_\_\_  
Do you have insurance? Yes No If yes, name of insurance carrier \_\_\_\_\_  
Will owner be present? Yes No If no, should work be done? Yes No  
Special circumstances \_\_\_\_\_  
Description of job \_\_\_\_\_

**RELEASE** (must be signed before work begins)

I, \_\_\_\_\_, hereby release from liability and agree to hold harmless the volunteers for any damage or injury that may occur on my property, to any of my property or to my person, which may occur during the cleanup operation. I further understand and agree that there is no warranty, implied, written or oral, for any work performed on my property by said volunteers. **I understand that the Southern Baptist Disaster Relief teams are a volunteer organization that has limited volunteers, limited financial and material resources, and makes no guarantee that said service will be provided.** Additionally, I further understand that **THIS IS NOT A CONTRACT TO PROVIDE SERVICES.**

Property Owners Signature \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Unit Assigned _____ Date _____
Work Completed _____ Work Incomplete ( <i>list remaining items</i> ) _____
Unit Leader's signature: _____
Volunteers' signatures: _____
_____
(use back if necessary)

Assessor: _____
Phone: _____
Date: _____
Location: _____
_____
_____

## Flood • Mudout Assessment

Type of Structure: Frame Home \_\_\_\_\_ Mobile Home \_\_\_\_\_

Building Size: Width \_\_\_\_\_ Length \_\_\_\_\_ Stories \_\_\_\_\_

Basement: Yes \_\_\_\_\_ No \_\_\_\_\_

Standing Water: Basement \_\_\_\_\_ (depth) Crawl Space \_\_\_\_\_ (depth)

Water depth at highest: Living Space \_\_\_\_\_ Basement \_\_\_\_\_

### Basement

Finished: Yes \_\_\_\_\_ No \_\_\_\_\_

Floor Covering \_\_\_\_\_

Number of Rooms \_\_\_\_\_

Mold Visible Yes \_\_\_\_\_ No \_\_\_\_\_

Seepage Present: Yes \_\_\_\_\_ No \_\_\_\_\_

Type of Wall \_\_\_\_\_

Mud/Silt/Debris Depth \_\_\_\_\_

### Main Level

Number of Rooms \_\_\_\_\_

Mold Visible Yes \_\_\_\_\_ No \_\_\_\_\_

Floor Covering \_\_\_\_\_

Mud/Silt/Debris Depth \_\_\_\_\_

Type of Wall \_\_\_\_\_

### Work Needed

Dewatering \_\_\_\_\_

Pressure wash \_\_\_\_\_

Appliance removal \_\_\_\_\_

Sanitize \_\_\_\_\_

Wall covering removal \_\_\_\_\_

Remove drywall \_\_\_\_\_

Remove debris \_\_\_\_\_

Remove insulation \_\_\_\_\_

Remove belongings \_\_\_\_\_

Can debris be stacked at curb? Yes \_\_\_\_\_ No \_\_\_\_\_

Dumpster required? Yes \_\_\_\_\_ No \_\_\_\_\_

If a dumpster is required, the homeowner is responsible to contract for the dumpster.

### Degree of Damage

Destroyed \_\_\_\_\_ Major \_\_\_\_\_ Minor \_\_\_\_\_ Affected \_\_\_\_\_

## Mud and Land Slide Assessment

Assessor: _____
Phone: _____
Date: _____
Location: _____
_____
_____

### Equipment Needed

Bobcat with bucket and grabber \_\_\_\_\_  
Trailer to haul bobcat \_\_\_\_\_  
Dump truck(s) \_\_\_\_\_  
Plastic sheeting \_\_\_\_\_  
Sandbags and sand \_\_\_\_\_  
Blockade material \_\_\_\_\_  
Straw rolls \_\_\_\_\_

### Assessments

Type of building: Home \_\_\_\_\_ Mobile Home \_\_\_\_\_ Outbuilding \_\_\_\_\_

Type of foundation: Slab \_\_\_\_\_ Stem wall \_\_\_\_\_ Basement \_\_\_\_\_

Type of construction: Wood frame \_\_\_\_\_ Brick \_\_\_\_\_ Other \_\_\_\_\_

Siding: Wood \_\_\_\_\_ Metal \_\_\_\_\_ Stucco, brick, or rock \_\_\_\_\_

Right of way to property: Up hill \_\_\_\_\_ Down hill \_\_\_\_\_ Level \_\_\_\_\_

Distance of building to right of way: \_\_\_\_\_

Driveway: Paved \_\_\_\_\_ Up hill \_\_\_\_\_ Steep \_\_\_\_\_ Down hill \_\_\_\_\_ Steep \_\_\_\_\_

Distance for dumping mud: On property \_\_\_\_\_ Off property \_\_\_\_\_

Property owner's written permission \_\_\_\_\_ State or county permission \_\_\_\_\_

Hillside mud slides or earth slides:

Need professional help \_\_\_\_\_ Can do \_\_\_\_\_ Can not do \_\_\_\_\_

Temporary stability of the slide:

Can do \_\_\_\_\_ Can not do \_\_\_\_\_ Requires plastic sheeting to cover slide area \_\_\_\_\_

Requires sandbagging \_\_\_\_\_ Requires straw rolls to divert water flow \_\_\_\_\_

Needs blockade at lower end of slide \_\_\_\_\_ Needs to be reseeded to stabilize \_\_\_\_\_

Comments or suggestions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Fire Cleanup Assessment

Assessor: _____
Phone: _____
Date: _____
Location: _____
_____
_____

## Equipment Needed

Bobcat with bucket and grabber \_\_\_\_\_  
Trailer to haul equipment \_\_\_\_\_  
Flatbed to haul equipment \_\_\_\_\_  
Excavator \_\_\_\_\_  
Heavy duty chains \_\_\_\_\_  
Gas-driven metal saw \_\_\_\_\_  
Heavy duty cutting torch with extra tanks \_\_\_\_\_  
Heavy duty wood chipper \_\_\_\_\_

## Assessments

Type of building: Home \_\_\_\_\_ Mobile Home \_\_\_\_\_ Outbuilding \_\_\_\_\_

Type of foundation: Slab \_\_\_\_\_ Stem wall \_\_\_\_\_ Basement \_\_\_\_\_

Type of construction: Wood frame \_\_\_\_\_ Brick \_\_\_\_\_ Other \_\_\_\_\_

Siding: Wood \_\_\_\_\_ Metal \_\_\_\_\_ Stucco, brick, or rock \_\_\_\_\_

Right of way to property: Up hill \_\_\_\_\_ Down hill \_\_\_\_\_ Level \_\_\_\_\_

Distance of building to right of way: \_\_\_\_\_

Driveway: Paved \_\_\_\_\_ Up hill \_\_\_\_\_ Steep \_\_\_\_\_ Down hill \_\_\_\_\_ Steep \_\_\_\_\_

## Burned tree and brush removal

Trees 10 in. \_\_\_\_\_ Trees 20 in. or greater \_\_\_\_\_

Logs can be used for blockade material to stabilize side of hill \_\_\_\_\_

Trees can be cut up into: Firewood size \_\_\_\_\_ Lumber logging size \_\_\_\_\_ Chipped \_\_\_\_\_

Brush can be: Cut six inches above ground level \_\_\_\_\_ Leave root system in \_\_\_\_\_ Chipped \_\_\_\_\_

## Wood chips

Blown 1 ½ inches over ground for ground cover \_\_\_\_\_

Blown into pile for future use as mulch \_\_\_\_\_

Haul off to dump \_\_\_\_\_

Comments or suggestions: \_\_\_\_\_

\_\_\_\_\_

## Chainsaw • Wind Storm • Roof Assessment

Assessor: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Describe electrical hazards \_\_\_\_\_

- \_\_\_ Tree(s) on house/roof with hole(s)
- \_\_\_ Tree(s) on house/roof with no holes
- \_\_\_ Tree(s) blocking entrance to house or driveway
- \_\_\_ Tree(s) down preventing reestablishment of power to home
- \_\_\_ Tree(s) and limbs down near house preventing necessary repairs
- \_\_\_ Tree(s) and limbs down that do not affect access or power to home
- \_\_\_ We cannot lift trees off structure, but can help to cover and prevent further damage.
- \_\_\_ Good access to street for debris removal
- \_\_\_ Limited access to street for debris removal

Distance of trees to street \_\_\_\_\_

Type of roof: Shingle \_\_\_ Roll roofing \_\_\_ Metal \_\_\_ Tile \_\_\_

Is any decking missing? Yes \_\_\_ No \_\_\_ Amount of plywood needed \_\_\_\_\_

Are trusses damaged: Yes \_\_\_ No \_\_\_ Can we repair without requiring engineering? Yes \_\_\_ No \_\_\_

Percentage of shingles missing \_\_\_\_\_ % Tabs missing \_\_\_\_\_

Whole shingles missing \_\_\_\_\_ Decking visible \_\_\_\_\_

### Materials needed

Shingle bundles \_\_\_\_\_

Tarp rolls \_\_\_\_\_

2x4 lengths \_\_\_\_\_

Furring strip bundles \_\_\_\_\_

2x6 lengths \_\_\_\_\_

Roofing cement tubes \_\_\_\_\_

30 lb. felt rolls \_\_\_\_\_

Flashing rolls \_\_\_\_\_

Roll roofing rolls \_\_\_\_\_

Comments \_\_\_\_\_

### Work Needed

Number of trees needed to be cut: \_\_\_ Approx. size of trees: \_

Good access to tree(s) for cutting and removal? Yes \_\_\_ No \_\_\_

Special requirements: Bucket Truck \_\_\_ Tree Climbers \_\_\_ Heavy Equipment \_\_\_ Other \_\_\_\_\_

Tarp(s) needed on roof? Yes \_\_\_ No \_\_\_ How many? \_\_\_\_\_ Approximate size \_\_\_\_\_

Crew size \_\_\_\_\_

Not recommended \_\_\_\_\_ Reasons \_\_\_\_\_

Comments: \_\_\_\_\_

## Damage Assessment—Frame Home

### System Damage (indicate percent)

Foundation \_\_\_\_\_  
Floor/Frame \_\_\_\_\_  
Exterior Walls \_\_\_\_\_  
Roof \_\_\_\_\_

Interior Walls \_\_\_\_\_  
Plumbing \_\_\_\_\_  
HVAC \_\_\_\_\_  
Electrical \_\_\_\_\_

Assessor: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Observable Damage Defined

**Foundation:** If the foundation is undermined, partly missing, sagging or shifted, it is damaged. If these conditions are present, there's a good chance of damage to the floor, plumbing, electrical, HVAC and wall systems.

**Floor:** If it is shifted, sagging, or been submerged in water it is damaged. If these conditions are present, there's a good chance of damage to the electrical, HVAC, finish and wall systems.

**Exterior Walls:** If they are missing, shifted, sagging, distorted, or cracked, they are damaged. If these conditions are present, there's a good chance of damage to the roof, electrical, plumbing and HVAC systems.

**Roof:** If it is missing, sagging, collapsed, or submerged, it is damaged. If these conditions are present, there's a good chance of damage to wall and electrical systems. If the roof is flood damaged, all systems are damaged.

### Non-Observable Damage Defined

**Plumbing:** If water supply or waste water items are broken or contaminated, it is damaged.

**Electrical:** If submerged, interior distribution system missing, or disconnected, it is damaged.

**HVAC:** If submerged, fuel source missing, or disconnected, it is damaged.

**Interior Walls and Finish:** If missing, sagging, collapsed or submerged (fully or partially), it is damaged.

### Damage Categories Defined

**Destroyed:** All systems damaged or destroyed, habitation not possible.

**Major:** Four or more systems are damaged or destroyed. Damage exceeds 45% total damage.

**Minor:** One to three systems are damaged or destroyed.

**Affected:** Some damage to structure; habitation is possible with no repairs.

Comments or suggestions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Damage Assessment—Mobile Home

### System Damage (indicate percent)

Foundation \_\_\_\_\_  
Floor/Frame \_\_\_\_\_  
Exterior Walls \_\_\_\_\_  
Roof \_\_\_\_\_  
Interior Walls \_\_\_\_\_  
Plumbing \_\_\_\_\_  
HVAC \_\_\_\_\_  
Electrical \_\_\_\_\_

Assessor: _____
Phone: _____
Date: _____
Location: _____
_____
_____

### Observable Damage Defined

**Frame:** If it is twisted, buckled or broken it is damaged. If these conditions are present there is likely damage to the wall and roof systems. If it has moved off the foundation (fully or partially), it is uninhabitable as all mechanical systems are disrupted and there is a safety factor.

**Exterior walls:** If they are missing, shifted, sagging, distorted, or cracked, they are damaged. If these conditions are present there is a good chance of damage to the roof and interior wall systems.

**Roof:** If it is missing, sagging, torn or punctured, it is damaged. If these conditions are present there is a good chance of damage to the wall systems.

**Interior walls:** If missing, sagging, collapsed, or submerged (fully or partially), they are damaged. This usually involves damage to the other three systems.

### Damage Categories Defined

**Destroyed:** Two or more systems damaged or destroyed; habitation not possible.

**Major:** One system has substantial damage or has been destroyed.

**Minor:** One or two systems have superficial damage.

**Affected:** Some damage to structure; habitation is possible with no repairs.

Comments or suggestions: \_\_\_\_\_

---

---

---

---

---

Assessor: _____
Phone: _____
Date: _____
Location: _____
_____
_____

## Temporary Roof Repair Form

Are there any electrical or other hazards? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe \_\_\_\_\_

### Trees on house

\_\_\_\_\_ Trees and limbs are near home, preventing necessary repairs after disaster

\_\_\_\_\_ Trees can be removed by team

\_\_\_\_\_ We can not lift trees off the structure, but we can help to cover and prevent further damage.

### Roof

Type of roof: Shingle \_\_\_\_\_ Roll roofing \_\_\_\_\_ Metal \_\_\_\_\_ Tile \_\_\_\_\_

Is any decking missing? Yes \_\_\_\_\_ No \_\_\_\_\_ Amount of plywood needed \_\_\_\_\_

Are trusses damaged: Yes \_\_\_\_\_ No \_\_\_\_\_

Can trusses be repaired without requiring engineering? Yes \_\_\_\_\_ No \_\_\_\_\_

Percentage of shingles missing \_\_\_\_\_ Percentage of tabs missing \_\_\_\_\_

Whole shingles missing \_\_\_\_\_ Decking visible \_\_\_\_\_

### Materials needed

Shingle bundles \_\_\_\_\_

Tarp rolls \_\_\_\_\_

2 x 4 lengths \_\_\_\_\_

Furring strip bundles \_\_\_\_\_

2 x 6 lengths \_\_\_\_\_

Roofing cement tubes \_\_\_\_\_

30 lb. felt rolls \_\_\_\_\_

Flashing rolls \_\_\_\_\_

Roll roofing rolls \_\_\_\_\_

Size of crew needed for the job: \_\_\_\_\_

Will owner be present? Yes \_\_\_\_\_ No \_\_\_\_\_

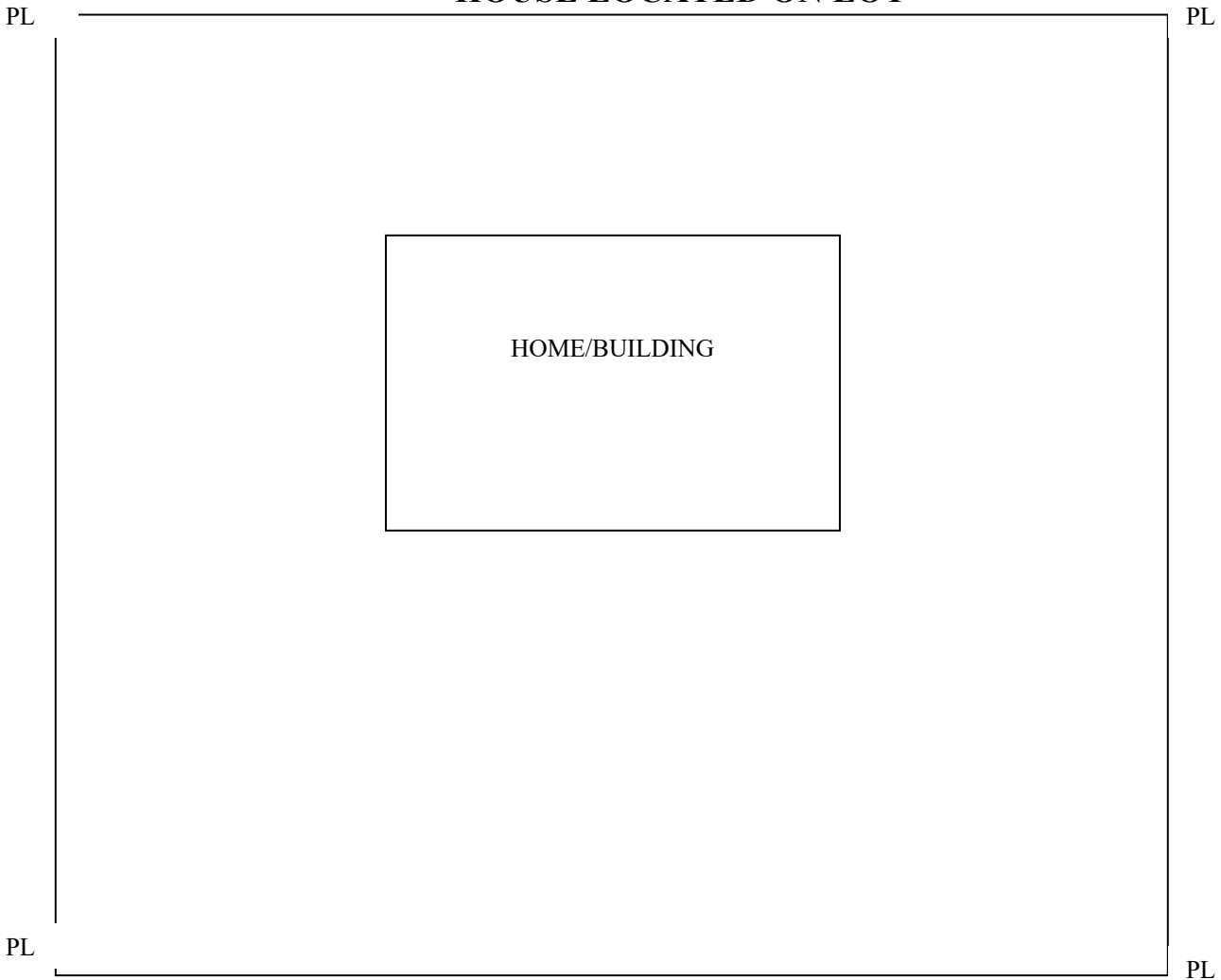
If owner will not be present, should work be done? Yes \_\_\_\_\_ No \_\_\_\_\_

If not recommended, why? \_\_\_\_\_

\_\_\_\_\_



# HOUSE LOCATED ON LOT



LOCATE AND MARK THE FOLLOWING	USE THESE SYMBOLS
-------------------------------	-------------------

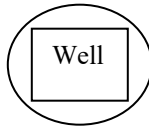
1. Property lines

PL

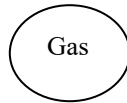
2. Septic tank and drain lines



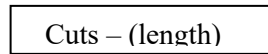
3. Well and water lines



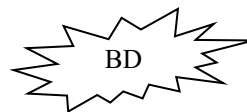
4. Gas tank and lines



5. Location of cuts and length (18", 24", etc.)



6. Location of brush debris



# SORRY WE MISSED YOU

WE CAME BY TO HELP WITH YOUR REQUEST FOR ASSISTANCE. SORRY WE MISSED YOU. PLEASE CONTACT US AT THE LOCATION BELOW OR CALL US AT \_\_\_\_\_.

LOCATION:

---

---

---

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Job #: \_\_\_\_\_

---

Crew Chief/Assessor